

# INSTRUCTIONS FOR THE CHICAGO-KENT LAW REVIEW SUMMER CANDIDACY PROGRAM

Summer 2009

## I. STRUCTURE OF THE PROGRAM

The assignment for the 2009 Summer Candidacy Program (“Program”) is a 15-page closed research, anonymous academic note/comment. **Your analysis must be confined to the sources that will become available on the Chicago-Kent Law Review website at 10 a.m. on Sunday, July 5. Additional research will not be permitted.** For the purposes of this program, the legal universe will consist of only those sources that are specified in the program package. Using any sources other than the designated source materials is a violation of § 2-1(b) of the Chicago-Kent Code of Conduct.

The Program will last fourteen (14) days. This Program Package contains information about the program and instructions for completing your note/comment.

### **A. Obtaining Source Materials:**

You will obtain working copies of the source materials online. We will post all the resources needed for the Summer Candidacy Program on the Chicago-Kent Law Review website under the “Prospective Members” heading, located at: <http://www.cklawreview.com/>. The Law Review STRONGLY recommends that you use this website to obtain the materials. Since the materials will be edited, this will ensure that you do not spend your time reading material that is not important for the program. The program materials will be posted in the Adobe Acrobat format, so you will need to have access to the Adobe Acrobat Reader. You may, however, also obtain copies of the source materials from Lexis® or Westlaw® at your convenience. No additional research is permitted beyond those sources specified in the Program Package.

### **B. Ethics and Professionalism:**

Your paper must be an individual effort. Other than typing services, **you may not solicit or receive any guidance or suggestions from anyone, or have anyone review your paper for substance or form.** Article II, §§ 2-1(a), (b), (l) of the Chicago-Kent Code of Conduct apply. The Law Review will refer suspected violations to the Dean for appropriate investigation and disciplinary action. Moreover, we expect all candidates to adhere to the Code of Professional Responsibility for Law Reviews. See Michael L. Closen, *A Proposed Code of Professional Responsibility for Law Reviews*, 63 NOTRE DAME L. REV. 55 (1988).

## II. DATES & DEADLINES

### **A. Summer Candidacy Problem**

1. **Access Program Package Online**: The Program Package containing the topic case and a list of source materials will be available on the Chicago-Kent Law Review website under the “Prospective Members” heading on **Sunday, July 5, 2009 at <http://www.cklawreview.com/>**. The materials should be available by 10:00 a.m.

2. **Obtain an “Exam Number”**: All Program submissions are anonymously evaluated, so you will hand in your completed writing sample identified only by an exam number issued by Law Review. To obtain your exam number, e-mail Alex Magalli at [amagalli@kentlaw.edu](mailto:amagalli@kentlaw.edu). You may contact him any time between **July 8, 2009 and July 15, 2009** for a number. In your e-mail to Alex, please list the following information:

- a. Name
- b. Mailing Address
- c. Phone Number

3. **Hand in Completed Paper**: Your submission must be in no later than **6:00 p.m. Sunday, July 19, 2009**. Submissions will be made by e-mail to [amagalli@kentlaw.edu](mailto:amagalli@kentlaw.edu). Your completed paper must be saved as a Word Document and e-mailed as an attachment. Alex will e-mail you back confirming receipt of your packet and confirming that he can open the file. If you do not receive a confirmation e-mail within twenty-four hours of your submission, you must e-mail Alex immediately.

The clock in the Law Review office serves as the official timer for the Program. If you think you may submit your submission close to the deadline, synchronize your watch with the Law Review’s clock.

4. **There are NO EXCEPTIONS to this deadline**: No extensions or alterations of program requirements will be made, absent extraordinary extenuating circumstances affecting the program as a whole. The CHICAGO-KENT LAW REVIEW Executive Board determines if and when the program is affected and any consequences.

## III. ELIGIBILITY REQUIREMENTS

Your GPA at the end of the **Spring 2009** semester determines your eligibility. Summer 2009 grades will not be included in the eligibility requirements.

**A. 1L Day (full time and part time), 1L and 2L Evening Students**: First-year day students and first- and second-year evening students who have a cumulative GPA of 3.00 or greater may participate in the program, as may transfer students who have completed one year of work at Chicago-Kent with the requisite 3.00 cumulative GPA for all law school courses.

**B. 2L Day and 3L Evening Students:** Second-year day division students and third-year evening division students who have a cumulative GPA of 3.25 or greater may also participate in the program.

**C. Note:** Students who do not meet the above GPA requirements, but believe they have **exceptional** circumstances, may petition in writing to the Law Review for permission to participate in the Program.

#### IV. REQUIRED FORM FOR CASE COMMENT

**A. Generally:** Review the handouts entitled *How to Write a Case Comment* available on the Chicago-Kent Law Review website under Prospective Members at <http://www.cklawreview.com/> and the sample academic articles available for download. These handouts should answer most questions regarding the form and structure of a typical case comment. Another short article (on reserve) that you may find helpful is William R. Slomanson, *Dos and Taboos for Making Law Review: A Law Student's Compass*, 11 CRIM. JUST. J. 489 (1989). For more information, see generally, Eugene Volokh, *Writing a Student Article*, 48 J. LEGAL EDUC. 247.

#### **B. Specific Requirements:**

**1. Length:** Your paper is limited to 15 pages of text, exclusive of endnotes. There is no page limit on endnotes. However, the number of endnotes should be appropriate for the length and substance of the paper. Too many endnotes may be as inappropriate as too few endnotes.

**2. Lines per page:** Your paper is limited to **26** lines of text per page. The 26-line limit does not include the page number.

**3. Margins:** Your paper must have 1" margins on all sides, on 8½" by 11" paper, single-sided.

**4. Font:** You must use Courier New 12pt. as your font. This is Courier New 12pt.

**5. Justification:** Do not fully justify the text of your paper or the endnotes. This makes it difficult to judge the spacing in citations. Your paper must be left-justified with a ragged-right margin.

**6. Endnotes:** **You must use endnotes, not footnotes.** Endnotes must be double-spaced.

**7. Citations:** All citations must conform to proper ALWD form.

**8. Identifying Information:** With the exception of your exam number, your name or anything else which may identify you may not appear in the document, text, or endnotes of your paper. To remove the document identifying information, select the "File" drop-down menu, select "Properties," the "Summary" tab, and then delete your name from the Author Line.

9. Footer: All candidates must place their exam number on every page as footer. For example, if your exam number is 55555, you should place a footer on each page of your paper that reads “Exam Number 55555, Page #.”

## V. SELECTION PROCESS

**A. Selection Factors:** The Law Review’s Executive Board will decide which candidates will be invited to join the Law Review. Our evaluation will focus on your 1) analytical ability; 2) writing ability and style (paying close attention to grammar, verb tenses, transitions, sentence structure, and punctuation); 3) ability to develop substantive endnotes as appropriate for law review writing; 4) ALWD form; 5) appropriate use of sources; and, 6) appropriate form of paper.

**B. Number of Candidates Accepted:** The Law Review has no formal limit to the number of candidates that it may accept. We will review each paper individually on its merits. *This is not a writing competition.*

**C. Notice of Decision:** You are responsible for ensuring that the Law Review can contact you during and after the Summer Candidacy Program. You will receive notice of our decision at the beginning of August. If you are invited to join Law Review, there will be a mandatory meeting in August, 2009 (check *The Record* for more details).

## VI. CONTACT INFORMATION

If you have any questions before the Summer Candidacy Program, you may e-mail Brian Kaunelis at [bkaunelis@kentlaw.edu](mailto:bkaunelis@kentlaw.edu).

If you have any questions during the write-on, please e-mail the following Law Review members. **You may only contact the following people because they will not be evaluating the write-on submissions, and thus your anonymity will be maintained. Do not contact Brian Kaunelis after July 3.** They may not be able to answer your questions right away, so please be patient. These people will be able to help you with questions about the write-on process, but will **NOT** be available to answer any questions related to the substantive issues in the Program Package.

Jessica Bejerea — [jbejerea@kentlaw.edu](mailto:jbejerea@kentlaw.edu)  
Vincent Smolczynski — [vsmolczynski@kentlaw.edu](mailto:vsmolczynski@kentlaw.edu)  
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**GOOD LUCK!**